

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
October 3, 2016

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Debbie Mahon, Vice President
Mallory Menta
Dale Walton Jr.
Mayor Dave Harris
Dan Mandolesi
Nick Lodise
Judy Coleman

Staff in Attendance

Solicitor Robert DeBias
Police Chief Bob Juno
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Water & Sewer Clerk Pat Slater

Councilmember's Absent: none

Staff Absent: Fire Marshal Bill Wheeler and Authority Chair Jim Clark

Guests in Attendance: Celeste Idell, Joyce Buffington, Ryan Idell, Joshua Buffington, Ron Robbins, Mercy Heald and Sheri Wheeler.

Call to Order: Mr. Wheeler called the meeting to order at 7:31pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Mandolesi seconded by Ms. Mahon to approve the minutes of September 12 and 20, 2016; Motion passed with all in favor 7-0-0.

Presentations from Eagle Scouts:

- Bleachers – Eagle Scout, Joshua Buffington presented his plan for refurbishing the bleachers at the soccer fields behind borough hall. There are two sets of bleachers. The one set he plans to replace the wood seats, stain and paint. The second set he plans to power wash, stain and paint. His target dates for the project are October 22-23 and October 29-30. Joshua plans to have 12 -14 people assist him with this project, which will include some adults. Ms. Mahon suggested keeping council informed of his need for volunteers, because some of council may be willing to help out. He did leave a message for Hulmeville soccer to try to coordinate his work around their game schedule. He has not heard back from them, but will continue to try to reach them. He will use electric from the garage for power tools. Ms. Slater suggested he contact her sister Jean Staley for use of her water for the power washing of the far bleachers. He may also need a generator for electric for the far bleachers. Council suggested he hang signs around work areas, and a sign explaining who they are and why they are doing the project. Council also asked if he would be using pressure treated wood, and he confirmed he would and that he would be painting the bleachers all gray. The total cost for the project is approximately \$500 which has collected donations from family and friends.
- Medallions – Eagle Scout, Ryan Idell presented his plan for the installation of medallions throughout the Borough of Hulmeville. Ryan presented council with four quotes for the medallions. The medallions will be placed on top of curbs with a strong adhesive. His target dates for the project are spring, once the temperature is warm, so the adhesive will adhere

properly. Mr. Lodise offered safety cones Ryan could use during the project, since he would be close to or in the street. Ryan said he would also have a reflective vest to wear. Council also suggested he contact Hulmeville Police to assist him when he is installing the medallions, especially when he works on Main Street. Council advised Ryan to check with the manufacturer before ordering to see what the shelf life of the adhesive is, since he will not be completing the project till spring. The cost of the medallions will be paid for by the Borough, and is in the 2016 budget. Ryan will be in charge of ordering the items, and Mr. Mandolesi and Ms. Mahon will be available to assist him in any way regarding the ordering and payment of the medallions.

Motion made by Ms. Mahon seconded by Mr. Mandolesi to give Ryan Idell the authorization to order the Duracast Style dasManufacturing medallions at a cost up to \$500; Motion passed with all in favor 7-0-0.

Council agreed that Ryan should order a quantity of 70. They reminded Ryan to check on the shelf life of the adhesive, and to inquire cost if more medallions should need to be ordered. Mr. Lodise offered to assist with the coordination of the police during installation.

Police Report:

- Mayor Harris read the report for the month of September 2016: 16 Incidents, 10 Traffic, 21 Parking, 1 Accidents, 4 Assists, 0 Summary, 1 Criminal, 12 District Court, 0 County Court, 1 EMS for a total hours worked: 152, Total Salary \$4,870.50.
- Mayor Harris informed council that the police have an in-service training scheduled in October.
- Progress with State Police – Ms. Mahon asked if there has been any progress made regarding communication with the state police. Chief Juno said no progress has been made and that many of the small boroughs surrounding us have the same concerns regarding communications. In order to receive information, the chief needs to make a request through Harrisburg. It is a similar request as a right to know. If the information is regarding an active investigation then the request is denied. Mayor Harris will be seeing Tommy Tomlinson on Friday, and will have a discussion with him regarding council's concerns. Chief Juno said it is embarrassing for the police when they are out in the community and are not informed of situations that may have occurred in the borough. Many residents just assume that the Hulmeville police know about all police matters, and many times our police don't know and can't answer resident's questions regarding things that have taken place in the borough.

Public Comment: none

Borough Property:

- Keys to Secretary Room - Mr. Mandolesi distributed keys to all council members.
- Mr. DeBias informed council that the title cleared on the borough property being purchased by Kiss Electric LLC.

Trash: Mr. Lodise confirmed that Republic is set with the leaf pick up dates of 10/26, 11/9, 11/23 and 12/7.

Opening of Bids for Police Car:

Mr. Wheeler received two bids for the police car. He opened both bids and read them to council.

- Bayridge Motors of NY - \$879

- Michael Fox, Lincoln Ave - \$800

Mr. DeBias reminded council that they do have the right to reject all bids if they are not satisfied and the lowest bid is not for fair market value.

Motion made by Ms. Coleman seconded by Mr. Mandolesi to reject the bids made by Bayridge Motors and Michael Fox; Motion passed with all in favor 7-0-0.

Mr. Wheeler offered to investigate how much it would cost to advertise in the Pennsylvania Fireman magazine. Ms. Wheeler suggested if council advertised again it should place a minimum bid on the car. Ms. Mahon searched police car sales and found 5. There was a 2007 with similar miles for sale for \$4,000. Mr. DeBias told council they can sell the vehicle to any municipality without a bid as long as it is fair market value. If council decides to advertise again for bids it must go through the Courier Times, but it can also advertise anywhere else it sees fit.

Motion made by Mr. Walton seconded by Ms. Menta to allow Mr. Wheeler to inquire with fire departments and rescue squads to see if there is any interest and to defer the ad until the November meeting; Motion passed with all in favor 7-0-0

Streets:

- Catch Basins along Main Street - Mr. Lodise left a message for Ed Conkel of PENDOT regarding the repair of the catch basins along Main Street. Mr. Conkel left him a message saying that PENDOT does not repair catch basins in small boroughs, only larger townships. Mr. Lodise will follow up to make sure what he said is true. Ms. Mahon reminded Mr. Lodise that part of the agreement with PENDOT, when the detour for the bridge was happening, was that PENNDOT agreed to cover any cost involved with the detour. The catch basins became an issue due to the added traffic from the detour.
- Cross Walk Line Painting - Mr. Mandolesi said the lines on the road that were painted look good. There are still some lines in need of repainting.

Personnel:

- Planning Commission

Motion made by Mr. Mandolesi seconded by Mr. Walton to nominate Doug Edge 413 Lincoln Ave Street Hulmeville for position on the Planning Authority; Motion passed with all in favor 7-0-0

- Water Authority

Motion made by Mr. Walton seconded by Ms. Menta to nominate Kurt Ludwig 301 Main Street Hulmeville for position on the Water and Sewer Authority; Motion passed with all in favor 7-0-0.

Finance:

- Revised Budget - Ms. Coleman distributed a revised 2017 budget. She brought council's attention to the changes that were made. In the income she added \$2,000 to amusement tax and \$5 to interest earnings. On the expense side she added the storm water administrative position for 32 hours per month at a cost of \$8,215, she eliminated building capital fund of \$1,500, adjusted the police salaries to reflect the raises council agreed to, and reduced police training by \$100.

- Ms. Coleman asks that council review the budget, and bring any concerns, or changes to the work session, so that the budget can be ready for advertisement in November.
- Tax Collector Salary - Mr. DeBias reminded council that the tax collector salary needs to be discussed at January's meeting, so that the amount can be approved at February's meeting.

Water and Sewer:

- Updates from Water Authority meeting – Ms. Menta informed council that the water authority has decided to move forward with suggestions it received from Carroll Engineering. The Authority proposed to review the sewer videos, complete a wet weather inspection, inspect manholes, and prepare a final summary report. The cost of the above items will be \$12,600. They also gave a cost for private connection inspections, which may be done at a later date.
- Johnson Hall – A request was made from Todd Mullaney to the Water Authority to consider reducing the amount of money owed to the authority, for water and sewer service at Johnson Hall. The amount outstanding is \$36,233.70. The Authority voted to reject the request.

Zoning:

- Mr. Mandolesi met with Ted Durran from PECO regarding protective coating for guide wires. Mr. Durran installed three protective coats on three guide wires in the Borough. Mr. Durran informed Mr. Mandolesi of PECO's desire to cover all guide wires in the Borough. A law suit was filed against PECO, due to a motorcycle accident where the driver was decapitated by a line wire, so in a means of prevention they are covering all line wires.
- Ms. Juno is back to work and feeling better. Ms. Juno submitted a report for July, August and September that Mr. Mandolesi forwarded to council via email after the meeting. During that time frame she reviewed storm water management and code review for solar panel provisions. She drafted zoning violations for Shore Picnic Park for noise violations. She had email correspondences with Shawn Musho at 519 Lincoln Ave, Ameritrust Residential, Michael Ruth of 209 Reetz Ave, Ben Strasser of Solar City, David Zayas of Elias Company, and Mr. DeBias regarding Shore Picnic Park. She worked a total of 13 hours.
- Mr. Robbins wanted to voice a complaint regarding 946 Bellevue Ave. The house is apartments, and they have had a TV at the side of the house for months. Mr. Robbins would like to see it removed. Mr. Lodise will contact Republic, to ascertain if there is any place for TV's to be taken. Mayor Harris will talk to Bristol Borough to see if it can provide any direction.

Lights: no report

Fire Marshal: no report

Solicitor Report:

- RDA Grant – Mr. DeBias filed the RDA grants. Middletown Township did agree to support the RDA grant for Pennel Middletown Emergency Squad.
- TAG – Mr. DeBias received a request from TAG that did not arrive until after council's last meeting. Ms. Omietanski wrote a letter to TAG informing them that the letter arrived after the last council meeting, and at the October 3rd meeting council would vote. Their request is for \$165,000.

Motion made by Mr. Mandolesi seconded by Ms. Mahon to support TAG application at the RDA grant review in October; Motion passed with all in favor 7-0-0.

- Bucks Co Hazard Mitigation Plan – Fire Marshal Wheeler reviewed the proposed Bucks County Hazard Mitigation Plan, and advised that council approve and adopt a resolution supporting the plan

Motion made by Ms. Mahon seconded by Mr. Walton, based on Bill Wheelers recommendation, to sign the 2016 Hazard Mitigation Plan; Motion passed with all in favor 7-0-0.

Mayor:

- The mayor received a letter from Starr Bus stating they are looking for drivers and will train.
- FEMA - The mayor received a packet of information from FEMA informing the Borough FEMA they recently revised the FIRM (Flood Insurance Rate Maps) based on FIS (Flood Insurance Study) they completed. They are asking the Borough to update their maps to reflect the changes effective March 21, 2017. Ms. Mahon said she is aware of the request and will read over the information.

MS4:

- MS4 Permit - The Municipal Separate Storm Sewer System (MS4) Annual /Progress Report Period from July 1, 2015 to June 30, 2016 permit was signed at the September council meeting.

TMDL:

- TMDL No1: encourage riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage down spout disconnect
- TMDL No 3: install at least 3 trees (evergreen or deciduous) over the next year – note the trees must be 4 1/2 feet tall with a 2 1/2 inch trunk.
- TMDL No 4: for future borough owned property, look into infiltration measures
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: install 4 rain barrels over the next year and encourage home owners to do the same
- TMDL No 8: additional provisions:
 1. Complete 2 street sweepings over the next year
 2. Possibly install 5 inlet filters over the next year
 3. Schedule storm drain cleaning of 17 drains over the next year
 4. Continue with the 4 leaf pickups through the fall/winter season
- Gather needed addresses/contacts of all buildings in floodplain for mailing Best Management Practices (BMP's) information www.buckscounty.org/forms/PublicAccess
- Discuss Sump Pump inspections to include Disconnects of Downspouts that go directly to impervious surfaces or storm drains

Floodplain:

- Mailing - For all residents in and out of floodplain information is being compiled that will be mailed to each resident that explains ACT 167 and the regulations that are in place for best management practices during weather events.
- Private Flood Insurance and One-Stop website www.insurance.pa.gov click on "Coverage" then "Flood"

Storm Water:

- New Resident Notification - Ms. Mahon was wondering if it was possible to have notification sent to new residents. She would like to have some sort of open communication, maybe with the tax collector that would inform the floodplain manager of new residents. The manager could contact new residents and inform them of what to do in the event of a storm with possible high waters.
- Snake Head Fish – Ms. Mahon emailed council as well as posted to the web site a two page informational sheet on Snake Head Fish.

Treasurer's Report: Treasurer's Report of October 3, 2016 was made available for inspection:

- **General Fund Checking** Balance as of September 1, 2016: \$ 152,406.86
Expenses Totaled: \$ -26,205.97
Income Totaled: \$ 7,748.58
General Fund Checking Balance as of September 30, 2016: **\$ 133,949.47**
- **Sewer Fund Checking** Balance as of September 1, 2016: \$ 140,821.91
Expenses Totaled: \$ -38,265.84
Income Totaled: \$ 2,652.65
Sewer Fund Checking Balance as of September 30, 2016: **\$ 105,208.72**
- **Sewer Fund PLGIT** Balance as of September 1, 2016: \$ 371,481.19
- **Highway Aid PLGIT** Balance as of September 1, 2016: \$ 35,769.21
- **General Fund PLGIT** Balance as of September 1, 2016: \$ 11,949.08

Bills: A copy of the bill list dated October 3, 2016 was provided to Council, and offered for review by the public. Ms. McKarines added six bills: Pat Slater for stamps \$47, Sherwin Williams for paint \$116.92, JK Enterprises for air conditioners \$255.00, Water and Sewer for \$328.45 and \$124.05 and Dan Mandolesi for keys \$28.14.

- **General Fund** beginning balance as of September 30, 2016: \$ 136,438.84
ending balance as of October 9, 2016: \$ 114,168.80
- **Sewer & Water** beginning balance as of September 29, 2016: \$ 107,347.29
ending balance as of October 14, 2016: \$ 82,347.61
- **Highway Aid** beginning balance as of September 12, 2016: \$ 35,738.17
ending balance as of September 12, 2016: \$ 35,468.59

A motion was duly made by Mr. Mandolesi seconded by Ms. Menta, and carried unanimously to approve the bill list dated October 3, 2016; motion carries 7-0-0.

Correspondence:

- Ms. Omietanski informed council that she received a letter from Selective Insurance officially closing the case against the Borough regarding the law suit regarding the accident that took place on the hill behind William Penn Fire House.
- Ms. Omietanski received an email from Berkheimer stating the Borough will be receiving a check for \$3,269.20 for the month of August from Neshaminy Shore Club.
- Ms. Omietanski received a letter of notice regarding the estimated allocation of liquid fuels for 2017. The amount quoted is \$24,782.30.

- Ms. Omietanski received an email regarding the rates for Pickering Corts & Summerson for 2017. The rates are remaining the same.

Old Business:

- Boon Landscaping – The cost of mowing is getting close to the budgeted number. Current total cost for the year is \$5,275. Mr. Mandolesi will contact them and tell them not to mow the lawns anymore and to just focus on leaf pickups.
- Fee Schedule – Ms. Mahon would like to schedule a time to work out the fee schedule. Mr. Wheeler and Mr. Mandolesi agreed to meet with Ms. Mahon next Thursday at 6:30pm.
- TV Issue – Mr. Lodise wanted to know what he should do once he finds out the best way to dispose of the TV. Council advised him to draft a letter notifying the owner of the property. Mr. Robbins can provide Mr. Lodise the contact information for the owner of the property.
- Volunteer Recognition – Mr. Mandolesi's son Daniel volunteered to take a large amount of paper to Tina Davis's shred event for the borough. His efforts are greatly appreciated.

The meeting was adjourned at 9:45 pm; motion made by Mr. Walton seconded by Mr. Lodise.

Respectfully Submitted
Dorothy Omietanski,
Hulmeville Borough Secretary